

**RESOLUTION NO. 2121**

**RESOLUTION ADOPTING REVISED POLICY REGARDING AGENDA ITEMS AND APPEARANCES  
FOR MEETINGS OF THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY BOARD OF  
COMMISSIONERS**

**BE IT RESOLVED BY THE SUFFOLK REDEVELOPMENT AND HOUSING AUTHORITY BOARD OF  
COMMISSIONERS** that the policy regarding deadlines for submittal of agenda items and requests  
to appear before the Board of Commissioners is revised to read as follows:

1. Items to be placed on the Authority agenda for Board action and consideration must be received in writing in the office of the Executive Director no later than twelve (12) days prior to the Board Meetings.
2. Requests for **Public Comments** before the Board must be received in writing in the office of the Executive Director no later than 5:00 pm of the last working day prior to the day of the Board Meeting. The request must include the speaker's name and the topic on which they want to speak. Public comments will be limited to five (5) minutes each.
3. Exceptions to the policy would require a majority vote of the Board of Commissioners at the Board Meeting in question.

This policy shall be effective November 26, 2013.  
Adopted this 26<sup>th</sup> day of November 2013

ADOPTED: \_\_\_\_\_

  
Branch P. Lawson, Chairman

ATTESTED: \_\_\_\_\_

  
Clarissa E. McAdoo, Secretary

(SEAL)

